

BEGGARS REACH HOTEL EVENT TERMS AND CONDITIONS

These Terms and Conditions apply for the booking of an event at Beggars Reach Hotel, hereinafter referred to as 'The Hotel'. Paying the requested deposit is both confirmation of the booking and acceptance of these Terms and Conditions.

The Booking

A booking can be provisionally held for a maximum of 7 days, unless otherwise agreed by The Hotel. A signed copy of these Terms & Conditions must accompany the requested deposit in order to confirm a booking. The Hotel reserves the right to release the booking without notice should the appropriate deposit not be received within the specified time.

Payment and Deposits

The requested £500 non-returnable and non-transferable deposit is required to confirm any event. Failure to pay the requested deposit will result in release of the booking, by paying the requested deposit you are agreeing to the hotels terms and conditions. The second deposit of 50% of the final amount is due 4 weeks prior to the event with a third deposit being full prepayment of the estimated value two weeks prior.

Facility Charge/Winter Rates

The payment of a Facility Charge may apply for an event if the final numbers fall significantly short of those estimated at the time of booking and entitles The Client to use the booked room only. The use of all other social areas within The Hotel is restricted unless otherwise agreed by The Hotel. On selected dates room hire may, at the discretion of The Hotel, be waived even if numbers fall below the minimum requirement of 80 for the Garden Restaurant. Please ask about special winter rates.

Entertainment License Fee

Should the event involve music and dancing there will be a charge of between £150 and £225 depending on numbers attending in addition to the cost of any entertainment booked.

Civil Ceremony

We hold a license for civil weddings subject to availability of the Registrar. The fee for hosting a Civil Ceremony is from £195.

Cancellation

Should the Client cancel a confirmed booking the following charges will apply, depending on The Hotel's ability to re-sell the function room. Please note that every effort will be made to re-sell the function room. The initial £500 deposit will be forfeited even if the space is re-sold. We strongly recommend you take out insurance against cancellation.

No.of days prior to booking

Cancellation Fee

90 days plus	30% of estimated total booking value
60 - 89 days value	50% of estimated total booking value
30 - 59 days	75% of estimated total booking value
Up to 29 days	100% of estimated total booking value

The Hotel reserves the right to cancel or amend a booking;

- i) If The Hotel, or any part of it is closed due to fire, natural disaster, employee dispute, demolition, decoration, or by order of any Public Authority.
- ii) If the Client becomes insolvent or enters into liquidation or receivership.
- iii) If the reservation is potentially detrimental to the reputation of The Hotel.

Final Catering Numbers

Approximate numbers for catering are to be advised at the time of booking. Final numbers are required 14 days prior to the event. This will be the chargeable amount regardless of any reduction in numbers after that time. In the instance that the final number is more than 10% less than the estimated number, the number chargeable will be the estimated number less 10%.

Security and Damages

The Client, in accepting these Terms and Conditions assumes responsibility for any damage caused by them or any member of their party in any part of the grounds or The Hotel. The Hotel accepts no liability for the loss of, or damage to any individual's possessions or property.

Engagement of External Contractors

Should The Client wish to employ the services of an External Contractor other than those supplied by The Hotel, no responsibility for any claims resulting from an act of that Contractor or caused by that Contractor's equipment can be accepted by The Hotel. All External Contractors must abide by The Hotel's Health and Safety Policy and any electrical equipment they bring with them should be Pat Tested.

Right to Exclude or Eject Persons

The Hotel reserves the right to exclude or eject as it sees fit, any persons from the event or The Hotel premises whom are considered to be behaving in an inappropriate manner.

Candles and Confetti

The use of candles and confetti is not permitted unless by prior agreement.

Corkage

The Hotel regrets that all food and drink consumed must be bought on the premises.

Napkins and Chair Covers

Linen Napkins in a choice of coordinating colour are £1.75 per person. There may be charge for staff costs incurred in the removal of chair covers should you wish to have them.

Appointment

So that we can dedicate our time and undivided attention to discussing your event requirements, it is preferable to phone in advance to arrange a mutually convenient time.